

*City of Springfield*



# Regular Meeting of the Common Council of the City of Springfield, SD

**Springfield Community Services Center**

**May 1, 2023**

# Opening

- Call to Order
- Pledge of Allegiance
- Roll Call by Municipal Finance Officer
  - > Quorum Yes/No

# Reorganizational Items

- Oath of Office
  - > Stu Cvrk (Ward 2) and Gary Loukota (Ward 3)
- Presentation of Certificates of Election
- Selection of Council President and Vice President
- Presentation of City & Personnel Appointments
  - > Consent Action – Motion to Approve Appointments.
- Presentation of Municipal Year 2023/2024 Calendar
  - > Consent Action – Motion to Approve Calendar

# Designation of Official Institutions

- Springfield Times as Official Paper
  - > Per SDCL 17-2-1: Legal and Official Notices must be published in a legal newspaper
  - > Consent Action – Motion to ***APPROVE SPRINGFIELD TIMES AS THE LEGAL NEWSPAPER OF THE CITY OF SPINGFIELD IN ACCORDANCE WITH SDCL 17-2-1***
- Designate Financial Institutions
  - > First Savings Bank
  - > First National Bank
  - > SD Public Funds Investment Trust
  - > Consent Action – Motion to Designate First Savings Bank, First National Bank, and SD Public Funds Investment Trust as the official financial institutions of the City of Springfield, SD

## IV. Approval of Meeting Agenda

- Review Agenda
- Requested Changes or Additions?
- Motion to ***Approve the Agenda***





## V. Monthly Consent Items

- A. Review and Action of Minutes
  - > Regular Meeting – April 3, 2023
  - > Consent Action – ***Motion to Accept***
- B. Review and Action of Claims
  - > Consent Action – ***Motion to Accept***
- C. Review and Action of Finance Officer's Report
  - > Consent Action – ***Motion to Accept***
- D. Accept Donations
  - > Anonymous for \$162.00 to Police Department
    - Consent Action – ***Motion to Accept***
  - > Save the Swimming Pool for \$2,500 to the Springfield Swimming Pool
    - Consent Action – ***Motion to Accept***

## VI. Public Comments

- ***Public appearance is a time for persons to address the City Council on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Council, City staff, or any other individual.***

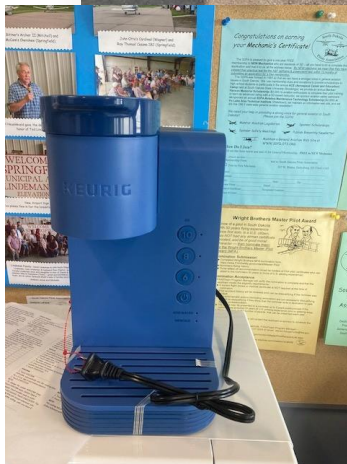
## VII. Official Correspondence





# City of Springfield

## The Month in Pictures



5/01/2023

Regular Meeting May 1, 2023

## VIII. Mayor and Finance Officer Reports

### ■ A. Utilities Dept

- > WTP and Water Tower
- > GIS mapping begun
- > Prep for Summer Utilities Projects

### ■ B. Street Dept

- > Pothole/Alley repairs begun
- > Mowing notice published in paper next two weeks
- > Prep equipment for summer maint/mowing
- > Light bulbs ordered for ballpark
- > Port-a-Potties at ballpark for season
- > Sign project ongoing (state contract project)
- > Clean-up Days

### ■ C. Airport

- > State engineer work grant approved
- > Various survey teams at airport throughout the summer

## VIII. Mayor and Finance Officer Reports

### ■ D. Fire Dept.

- > Smoke Alarm grant received, 50 smoke alarms. Working application process
- > VFD is at full capacity with 30 members
- > Pancake feed on Mother's Day, 9am-1pm at the Fire Hall

### ■ E. Ambulance Dept.

- > Ten 911 pages
- > Telemedicine integration continues
- > EMS in School May 16
- > Past training – Cardiovascular/Respiratory
- > Upcoming training – Trauma training at St Michael's (1 pax)

### ■ F. Police Department



## VIII. Mayor and Finance Officer Reports

### ■ Evelyn Lang Library

- > Library Director Meeting  
May 2 in Mitchell  
(postponed from earlier  
date)
- > Purchased 97 books for  
\$38 at the Yankton Library  
Book Sale
- > Library Board meeting  
May 22 at 5:30pm
- > 66 books borrowed, 116,  
books purchased, 526  
books donated, \$10.60 for  
table books, donations,  
copies, 23 Libby App users  
w/41 check-outs in April

### ■ G. Finance Office

- > Swimming Pool liner
- > Summer Hires
- > Ambulance/Police/Old  
Fire Hall roof repair

## VIII. Mayor and Finance Officer Reports

### H. Mayor

- Watching Housing Infrastructure Grant at state
- Project Updates
  - > VOIP phone planning complete, finalizing agreement with Goldenwest
  - > Project Boundary Fence evaluation June 6 – 16.
  - > Housing Study – Initial meet complete, contractor starting research, expect study September
  - > CIP project Kickoff Meeting (Virtual) May 4<sup>th</sup>
  - > GF&P grant manager visit May 4<sup>th</sup>
- Multiple building permits received in April
  - > Will update required information – too many questions when a permit is submitted
- Attended SDML District III meeting
  - > Watch insurance coverage for volunteer work
  - > Legislative summer studies are Long-Term Care and County Funding



## IX. Water Treatment Plant Update

- A. Feimer Pay App#3R1
  - > \$56,464.31 for equipment/supplies
  - > Motion to **APPROVE FEIMER WATER TREATMENT PLANT PAY APPLICATION #3R1.**
- Construction Update
  - > Dirt work started
  - > Clear Well expected delivery to start May 8
  - > Ongoing deliveries, laydown areas at 6<sup>th</sup> and Oak and Old Fire Hall
- SPN update on upcoming Change Orders

## X. Old Business

- None



## XI. New Business

### ■ A. Water Tower Rehabilitation

#### > Work Update

- Work is complete

#### > SPN Update

- Discrepancy Discussion and proposed resolution
- \$24,800 cost increase

#### > Change Order

- Motion to **ACCEPT THE CHANGE ORDER FOR WATER TOWER REHABILITATION WORK**

#### > Pay App #1 (contingent – awaiting final close out)

- Motion to **APPROVE THE PAY APPLICATION #1 FOR WATER TOWER REHABILITATION WORK**

## XI. New Business

- B. July 4<sup>th</sup> – Special Event Liquor Permits
  - > Street Dance July 3
  - > College Memorial Park July 2
  - > Springfield Marina July 4
  - > Motion to ***APPROVE SPECIAL EVENT LIQUOR PERMITS FOR CHAMBER OF COMMERCE 4<sup>TH</sup> OF JULY CELEBRATION ACTIVITIES***
- C. Special Blending Liquor Permit
  - > Jolene Johnston
  - > June 10, 2023
  - > Motion to ***APPROVE BLENDING LIQUOR PERMIT FOR JOLENE JOHNSTON FOR JUNE 10, 2023***

## XII. Other Business

Other business is a time for City Council members to address the council regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Council meeting for deliberation or action.





## XIII. Executive Session

- Pursuant to SDCL 1-25-2 (1) Personnel & (4) Contracts/Litigations
- Motion to ***Enter in Executive Session for Personnel and Legal items***

SDCL 1-25-2 (sections 1-5) allows a majority of the body present to vote to close a meeting when discussion revolves around 1) personnel, 3) legal matters, 4) contract negotiations, 5) meetings may also be closed for certain economic development matters marketing or pricing strategies (SDCL 9-34-19). It is the policy (2.11) of the governing board to recess into executive session to discuss personnel issues such as employee qualifications, competence, performance, and character or fitness.

## XIV. Actions from Executive Session



## XV. Adjournment

### ■ Upcoming Schedule

- City Office and departments closed Monday, May 29, 2023, for Memorial Day
- Next Regular Meeting is Monday, June 5, 2023, at 6:30 p.m. in the Community Service Center
- Finance Officer School – June 6, 2023, through June 9, 2023

- ### ■ Motion to Adjourn
- > Motion to ***Adjourn.***